



# Project CHILD Training Calendar

## News from the Training Corner

### New Processes for Registering for Training

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### ONLINE TRAINING REGISTRATION WILL BE AVAILABLE SOON!

We are in the process of updating our website, in an attempt to make it as user friendly as possible.

With these changes, our plan is to make it possible for early childhood professionals to register for trainings directly from our website. The hope is that teachers can choose the trainings that are meaningful and interesting to them and easily register and receive reminders.

The changes won't be taking place until about October, but be on the lookout for announcements about these exciting new opportunities!

### WANT TO REGISTER FOR AND TAKE A COLLEGE COURSE WITH PROJECT CHILD?

Applications are now available to be completed if you are interested in registering for a college course.

The simple, one-page application allows you to choose the course you are interested in, while giving the instructor some information about the background that you bring to class.

If you are interested in registering for either the *Program for Infant Toddler Care* or the *Strengthening Business Practices for Child Care Center* classes this fall (both begin in August), please contact our office today to get the process started.

**Professional development** is crucial for early childhood educators, whether you are a child care center staff, or a family child care provider, because it equips you with the latest knowledge, skills, and best practices needed to foster a nurturing and stimulating learning environment. Continuous learning ensures that you can effectively support the diverse developmental needs of young children, stay current with educational research, and implement innovative teaching strategies that promote children's optimal growth and development.

# July 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
						
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			



# August 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
			Smart Start Workforce Grant Coffee Hours	<i>Early Childhood Higher Education Opportunities and Scholarships</i>		AHA CPR & First Aid
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
				<i>Building Strong Family Partnerships for Successful Parent Teacher Conferences</i>		

**August 7<sup>th</sup>                                      Smart Start Workforce Grant                                      1:00 pm**  
**Coffee Hour for Child Care Centers**

Join other center directors in an open discussion about the Smart Start Workforce Grant. This one hour opportunity will be facilitated by the Local Expert and allow providers to ask questions about CCAP requirements, classroom eligibility, wage floor, reporting, etc. Providers will receive 1 hour of professional development.

**Location: Zoom**  
 Facilitator: Courtney Hatcher, Local Expert  
 Hours: 1.0                                      Cost: FREE

**August 7<sup>th</sup>                                      Smart Start Workforce Grant                                      6:30 pm**  
**Coffee Hour for Family Child Care Homes**

Join other family child care providers in an open discussion about the Smart Start Workforce Grant. This one hour opportunity will be facilitated by the Local Expert and allow providers to ask questions about CCAP requirements, classroom eligibility, wage floor, reporting, etc. Providers will receive 1 hour of professional development.

**Location: Zoom**  
 Facilitator: Courtney Hatcher, Local Expert  
 Hours: 1.0                                      Cost: FREE

**August 8<sup>th</sup>                      *Early Childhood Higher Education Opportunities and Scholarships!*                      6:00 pm**

Have you heard of the Higher Education Navigator? Do you want to find out more about your Navigator and about some great scholarship opportunities? Have you been thinking about getting your CDA, Associate’s, Bachelor’s, or Master’s degree in Early Childhood Education? Maybe you want to get your Professional Educator’s License so that you can teach Pre-K to 2<sup>ND</sup> Grade. Well, now is the time to start a new journey or continue on in your higher education pathway! Learn what the Higher Education Navigator can do for you, along with the different pathways you can take in the Magical field of Early Childhood Care and Education! Now is the time to help yourself grow...to feed your brain with knowledge and to ignite your heart with your passion for the field of Early Childhood Education!

**Location: Zoom**

Trainer: Ashley Baldrige, Higher Education and Workforce Development Navigator

Hours: 2.0

Cost: FREE

**August 10<sup>th</sup>                      *American Heart Association CPR*                      9am**

This basic **face to face training** will certify participants in American Heart Association CPR and meets both DCFS licensing and Health and Safety requirements for the Child Care Assistance program.

**Location: Rend Lake College MarketPlace, Room 222, Mt. Vernon**

Trainer: Chris Laskowski, Certified Trainer

Hours: 2.5

Cost: FREE

**August 10<sup>th</sup>                      *American Heart Association First Aid*                      12:30pm**

This basic **face to face training** will certify participants in American Heart Association First Aid and meets both DCFS licensing and Health and Safety requirements for the Child Care Assistance program. This training does meet the requirements for the **Anaphylactic Shock** training.

**Location: Rend Lake College MarketPlace, Room 222, Mt. Vernon**

Trainer: Chris Laskowski, Certified Trainer

Hours: 2.0

Cost: FREE

**August 29<sup>th</sup>*****Building Strong Family Partnerships for  
Successful Parent Teacher Conferences*****6:00pm**

Join us for an engaging and informative workshop designed to empower early childhood educators with the skills and strategies needed to build strong, positive relationships with families. This training will provide you with practical tools and insights to enhance communication, foster collaboration, and create a supportive environment for children and their families. This workshop is perfect for those who are looking to enhance their skills in family engagement and conduct successful parent-teacher conferences.

**Location: Zoom**

Trainer(s): Paula Scnicker-Johnson, Provider Services Coordinator & Quality Specialist and Ashley Baldrige, Higher Education and Workforce Development Navigator

Hours: 2.0

Cost: FREE



September 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
		<i>Social Emotional Development &amp; Positive Behavior Outcomes, Part 1</i>		<i>Social Emotional Development &amp; Positive Behavior Outcomes, Part 2</i>		<i>AHA CPR &amp; First Aid</i>
8	9	10	11	12	13	14
		Smart Start Workforce Grant Information Sessions		<i>Resource Night – Social Emotional Learning</i>		
15	16	17	18	19	20	21
				<i>Building Strong Family Partnerships</i>		
22	23	24	25	26	27	28
		<i>Circle of Security, Part 1</i>	<i>Circle of Security, Part 2</i>			
29	30					

**Child Care Center Community of Practice**

Meeting Opportunities will be 2 3-hour Saturdays and 2 2-hour zoom meetings  
 This Community of Practice provides up to 10 hours of training with a focus on business practices using the Program Administration Scale (PAS). Some items of focus will include child assessment, family partnerships, marketing and public relations, center operations, etc. To participate, the person attending must have completed the Program Administration Scale training through the McCormick Center and have a copy of the scale.

**Dates TBA**

**Location: TBD for Saturdays & Zoom**

Facilitator: Courtney Hatcher, Quality Specialist

**September 3<sup>rd</sup>*****Social Emotional Development and  
Positive Behavior Outcomes*****6:00 pm****Part 1**

When it comes to behaviors, it's all about social-emotional development. During this training, we will reflect on the use of developmentally appropriate social and emotional techniques, how they impact and reinforce positive attachment relationships, and how they lead to changes in behavior. Caregiving relationships will be shown to support emotional regulation and social skills by modeling and encouraging positive behaviors in young children. By using visuals, group discussions, and case studies, you will be able to support meaningful social and emotional growth within your child care program. Through examining your own beliefs, reflecting on various theoretical perspectives, and considering the realities of child care programs, we will share tools that support culturally relevant ways to implement social and emotional learning.

**Location: Zoom**

Trainer: Paula Schnicker-Johnson, Provider Services Coordinator and Quality Specialist

Hours: 3.25

**Cost: FREE****September 5<sup>th</sup>*****Social Emotional Development and  
Positive Behavior Outcomes*****6:00 pm****Part 2**

When it comes to behaviors, it's all about social-emotional development. During this training, we will reflect on the use of developmentally appropriate social and emotional techniques, how they impact and reinforce positive attachment relationships, and how they lead to changes in behavior. Caregiving relationships will be shown to support emotional regulation and social skills by modeling and encouraging positive behaviors in young children. By using visuals, group discussions, and case studies, you will be able to support meaningful social and emotional growth within your child care program. Through examining your own beliefs, reflecting on various theoretical perspectives, and considering the realities of child care programs, we will share tools that support culturally relevant ways to implement social and emotional learning.

**Location: Zoom**

Trainer: Paula Schnicker-Johnson, Provider Services Coordinator and Quality Specialist

Hours: 3.25

**Cost: FREE**

**September 7<sup>th</sup>                      American Heart Association                      9am**  
***CPR***

This basic **face to face training** will certify participants in American Heart Association CPR and meets both DCFS licensing and Health and Safety requirements for the Child Care Assistance program.

**Location: Rend Lake College MarketPlace, Room 222, Mt. Vernon**

Trainer: Chris Laskowski, Certified Trainer

Hours: 2.5                      Cost: FREE

**September 7<sup>th</sup>                      American Heart Association                      12:30pm**  
***First Aid***

This basic **face to face training** will certify participants in American Heart Association First Aid and meets both DCFS licensing and Health and Safety requirements for the Child Care Assistance program. This training does meet the requirements for the **Anaphylactic Shock** training.

**Location: Rend Lake College MarketPlace, Room 222, Mt. Vernon**

Trainer: Chris Laskowski, Certified Trainer

Hours: 2.0                      Cost: FREE

**September 10<sup>th</sup>                      Smart Start Workforce Grant                      1:00 pm**  
**Information Session for Child Care Centers**

Learn more about how the Smart Start Workforce Grant can offer child care programs stable, ongoing funds needed to cover costs and invest in quality staff without burdening families. Eligible programs receive consistent funding in advance, and funds will cover the cost of higher wages and operating a classroom.

**Location: Zoom**

Facilitator: Courtney Hatcher, Local Expert

Hours: 1.5                      Cost: FREE

**September 10<sup>th</sup>                      Smart Start Workforce Grant                      6:30 pm**  
**Information Session for Family Child Care**

Learn more about how the Smart Start Workforce Grant can offer child care programs stable, ongoing funds needed to cover costs and invest in quality staff without burdening families. Eligible programs receive consistent funding in advance, and funds will cover the cost of higher wages and operating a classroom.

**Location: Zoom**

Facilitator: Courtney Hatcher, Local Expert

Hours: 1.5                      Cost: FREE



**September 12<sup>th</sup>      *Resource Night – Social Emotional Learning*      6:00 pm**

Come and join Ashley as she laminates, die cuts and just generally uses the resources available in our office to promote the social emotional teaching that is happening in your classroom! Want to implement some Pyramid Model strategies but don't want to buy the kit and don't have time to print and laminate the resources? We have planned this night for you!

**Location: Rend Lake College MarketPlace, Mt. Vernon, Project CHILd Office**

Trainer: Ashley Baldrige, Higher Education and Workforce Development Navigator

Hours: 2.0

**Cost: \$10**

**September 19<sup>th</sup>      *Building Strong Family Partnerships for Successful Parent Teacher Conferences*      6:00pm**

Join us for an engaging and informative workshop designed to empower early childhood educators with the skills and strategies needed to build strong, positive relationships with families. This training will provide you with practical tools and insights to enhance communication, foster collaboration, and create a supportive environment for children and their families. This workshop is perfect for those who are looking to enhance their skills in family engagement and conduct successful parent-teacher conferences.

**Location: Rend Lake College MarketPlace, Mt. Vernon, Room 354A**

Trainer(s): Paula Scnicker-Johnson, Provider Services Coordinator & Quality Specialist and Ashley Baldrige, Higher Education and Workforce Development Navigator

Hours: 2.0

**Cost: Free**

**September 24<sup>th</sup>      *Circle of Security Part 1*      6:00pm**

This training is an intimate workshop for family child care providers that links young children's behaviors to specific motivations. There will be discussion and reflection on childhood experiences and how to better understand the process by which we receive, interpret, and respond to the littles in our lives.

**Location: Zoom**

Trainer: Lisa Dole, Mental Health Consultant

Hours 2.0

**Cost: FREE**

**September 25<sup>th</sup>      *Circle of Security Part 2*      6:00pm**

This training is an intimate workshop for family child care providers that links young children's behaviors to specific motivations. There will be discussion and reflection on childhood experiences and how to better understand the process by which we receive, interpret, and respond to the littles in our lives.

**Location: Zoom**

Trainer: Lisa Dole, Mental Health Consultant

Hours 2.0

**Cost: FREE**

October 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
		<i>Implicit Bias</i>		Smart Start Workforce Grant Coffee Hours		
6	7	8	9	10	11	12
13	14	15	16	17	18	19
						
20	21	22	23	24	25	26
		<i>Circle of Security, Part 3</i>	<i>Circle of Security, Part 4</i>	<i>The Importance of PLAY</i>		<i>AHA CPR &amp; First Aid</i>
27	28	29	30	31		
						

**Family/Group Child Care Home Community of Practice**

Meeting Opportunities will be 2 3-hour Saturdays and 2 2-hour zoom meetings. This Community of Practice provides up to 10 hours of training with a focus on business practices using the Business Administration Scale (BAS). Some items of focus will include provider-family communication, family support and engagement, fiscal management, record keeping, etc. To participate, the person attending must have completed the Business Administration Scale training through the McCormick Center and have a copy of the scale.

**Dates TBA**

**Location: TBD for Saturdays and Zoom**

**Facilitator: Courtney Hatcher, Quality Specialist**

**October 1<sup>st</sup>                      *Recognizing and Combating Implicit Bias:*                      6:00pm  
*An Important Responsibility for Child Care Teachers***

In this training, early childhood educators will explore the pervasive influence of implicit bias and its impact on early childhood development. Participants will learn to identify their own subconscious biases and understand how these biases can affect their interactions with children. Teachers will gain tools to create an inclusive and equitable learning environment that fosters the growth and development of all children.

**Location: Zoom**

Trainer: Paula Schnicker-Johnson, Provider Services Coordinator & Quality Specialist

Hours: 2.0

Cost: FREE

**October 3<sup>rd</sup>                      *Smart Start Workforce Grant*                      1:00 pm  
*Coffee Hour for Child Care Centers***

Join other center directors in an open discussion about the Smart Start Workforce Grant. This one hour opportunity will be facilitated by the Local Expert and allow providers to ask questions about CCAP requirements, classroom eligibility, wage floor, reporting, etc. Providers will receive 1 hour of professional development.

**Location: Zoom**

Facilitator: Courtney Hatcher, Local Expert

Hours: 1.0

Cost: FREE

**October 3<sup>rd</sup>                      *Smart Start Workforce Grant*                      6:30 pm  
*Coffee Hour for Family Child Care Homes***

Join other family child care providers in an open discussion about the Smart Start Workforce Grant. This one hour opportunity will be facilitated by the Local Expert and allow providers to ask questions about CCAP requirements, classroom eligibility, wage floor, reporting, etc. Providers will receive 1 hour of professional development.

**Location: Zoom**

Facilitator: Courtney Hatcher, Local Expert

Hours: 1.0

Cost: FREE

**October 22<sup>nd</sup>                      *Circle of Security*                      6:00pm  
*Part 3***

This training is an intimate workshop for family child care providers that links young children's behaviors to specific motivations. There will be discussion and reflection on childhood experiences and how to better understand the process by which we receive, interpret, and respond to the littles in our lives.

**Location: Zoom**

Trainer: Lisa Dole, Mental Health Consultant

Hours 2.0

Cost: FREE

**October 23<sup>rd</sup>                      *Circle of Security*                      6:00pm**  
**Part 4**

This training is an intimate workshop for family child care providers that links young children's behaviors to specific motivations. There will be discussion and reflection on childhood experiences and how to better understand the process by which we receive, interpret, and respond to the littles in our lives.

**Location: Zoom**

Trainer: Lisa Dole, Mental Health Consultant

Hours 2.0

Cost: FREE

**October 24<sup>th</sup>                      *The Importance of PLAY*                      6:00pm**

Play is not just enjoyable for children but essential for their holistic development. Care Teachers play a crucial role in providing opportunities for play that stimulate children's imagination, creativity, and learning. By recognizing and supporting the importance of play, we empower children to thrive emotionally, socially, cognitively, and physically, laying a solid foundation for their future success and well-being. PLAY is the Curriculum!

**Location: Zoom**

Trainer: Ashley Baldrige, Higher Education and Workforce Development Navigator

Hours: 2.0

Cost: FREE

**October 26<sup>th</sup>                      *American Heart Association*                      9am**  
**CPR**

This basic **face to face training** will certify participants in American Heart Association CPR and meets both DCFS licensing and Health and Safety requirements for the Child Care Assistance program.

**Location: Rend Lake College MarketPlace, Room 222, Mt. Vernon**

Trainer: Chris Laskowski, Certified Trainer

Hours: 2.5

Cost: FREE

**October 26<sup>th</sup>                      *American Heart Association*                      12:30pm**  
**First Aid**

This basic **face to face training** will certify participants in American Heart Association First Aid and meets both DCFS licensing and Health and Safety requirements for the Child Care Assistance program. This training does meet the requirements for the **Anaphylactic Shock** training.

**Location: Rend Lake College MarketPlace, Room 222, Mt. Vernon**

Trainer: Chris Laskowski, Certified Trainer

Hours: 2.0

Cost: FREE

November 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
				<i>Resource Night - Holidays</i>		<i>AHA CPR &amp; First Aid</i>
10	11	12	13	14	15	16
						
17	18	19	20	21	22	23
	<i>PALS, Part 1</i>		<i>PALS, Part 2</i>			
24	25	26	27	28	29	30
						

**November 9<sup>th</sup> American Heart Association 9am  
CPR**

This basic **face to face training** will certify participants in American Heart Association CPR and meets both DCFS licensing and Health and Safety requirements for the Child Care Assistance program.

**Location: Rend Lake College MarketPlace, Room 222, Mt. Vernon**

Trainer: Chris Laskowski, Certified Trainer

Hours: 2.5 Cost: FREE

**November 9<sup>th</sup> American Heart Association 12:30pm  
First Aid**

This basic **face to face training** will certify participants in American Heart Association First Aid and meets both DCFS licensing and Health and Safety requirements for the Child Care Assistance program. This training does meet the requirements for the **Anaphylactic Shock** training.

**Location: Rend Lake College MarketPlace, Room 222, Mt. Vernon**

Trainer: Chris Laskowski, Certified Trainer

Hours: 2.0 Cost: FREE

**November 7<sup>th</sup>**      ***Resource Night – Holidays***      **6:00 pm**  
 Come and join Ashley as she laminates, die cuts and just generally uses the resources available in our office to promote the holidays in your classroom! Want to decorate your classroom but don't have time to print and laminate the resources you most want? We have planned this night for you!  
**Location: Rend Lake College MarketPlace, Mt. Vernon, Project CHILD Office**  
 Trainer: Ashley Baldrige, Higher Education and Workforce Development Navigator  
 Hours: 2.0      **Cost: \$10**

**November 18<sup>th</sup>**      ***Healthy Kids, Healthy Future PALS***      **6:00 pm**  
**Physical Activity Learning Sessions**  
**Part 1**

The PALS training is designed to give early care providers a solid knowledge base of best practices for physical activity with emphasis on healthy lifestyles, environments, and bodies. The PALS content addresses physical activity for children birth through age five years and how to implement physical activities in their programs and share with families. The goals of PALS is to support practice and policy changes in ECE programs. PALS combines content learning with self-assessments, policy development opportunities, resources, and materials, to support practice change in ECE programs, leading to healthier, more active children.

**Location: Zoom**

Trainer: Paula Schnicker-Johnson, Provider Services Coordinator & Quality Specialist  
 Hours: 3.0      **Cost: FREE**

**November 20<sup>th</sup>**      ***Healthy Kids, Healthy Future PALS***      **6:00 pm**  
**Physical Activity Learning Sessions**  
**Part 2**

The PALS training is designed to give early care providers a solid knowledge base of best practices for physical activity with emphasis on healthy lifestyles, environments, and bodies. The PALS content addresses physical activity for children birth through age five years and how to implement physical activities in their programs and share with families. The goals of PALS is to support practice and policy changes in ECE programs. PALS combines content learning with self-assessments, policy development opportunities, resources, and materials, to support practice change in ECE programs, leading to healthier, more active children.

**Location: Zoom**

Trainer: Paula Schnicker-Johnson, Provider Services Coordinator & Quality Specialist  
 Hours: 3.0      **Cost: FREE**

# December 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
		Smart Start Workforce Grant Coffee Hours		<i>Let Them Create!</i>		
15	16	17	18	19	20	21
		<i>Supporting Neurodiverse Children</i>				
22	23	24	25	26	27	28
						
29	30	31				
						

**December 10<sup>th</sup>                      Smart Start Workforce Grant                      1:00 pm**  
**Coffee Hour for Child Care Centers**

Join other center directors in an open discussion about the Smart Start Workforce Grant. This one hour opportunity will be facilitated by the Local Expert and allow providers to ask questions about CCAP requirements, classroom eligibility, wage floor, reporting, etc. Providers will receive 1 hour of professional development.

**Location: Zoom**

Facilitator: Courtney Hatcher, Local Expert

Hours: 1.0

Cost: FREE

**December 10th**                      **Smart Start Workforce Grant**                      **6:30 pm**  
**Coffee Hour for Family Child Care Homes**

Join other family child care providers in an open discussion about the Smart Start Workforce Grant. This one hour opportunity will be facilitated by the Local Expert and allow providers to ask questions about CCAP requirements, classroom eligibility, wage floor, reporting, etc. Providers will receive 1 hour of professional development.

**Location: Zoom**

Facilitator: Courtney Hatcher, Local Expert

Hours: 1.0                      Cost: FREE

**December 12<sup>th</sup>**                      ***Let them Create!***                      **6:00 pm**

Art is a natural way for children to express themselves, be creative & learn. If art takes up a lot of your time and energy, maybe it shouldn't! This Hands-On training will give you a chance to explore and discuss the importance of process art and how to incorporate this into your preschool classroom or in your program for preschool aged children.

**Location: Rend Lake College MarketPlace, Mt. Vernon, Room 354A**

Trainer: Ashley Baldrige, Higher Education and Workforce Development Navigator

Hours: 2.0                      Cost: FREE

**December 17<sup>th</sup>**                      ***Effective Strategies for Supporting***                      **6:00 pm**  
***Neurodiverse Children***

This training is designed for educators, caregivers and support staff who work with neurodiverse children, including those with Autism Spectrum Disorder, Attention Deficit Hyperactivity Disorder, Dyslexia, and other neurological differences. The training aims to provide participants with the knowledge, tools, and practical strategies to create inclusive and supportive learning environments that cater to the unique needs of neurodiverse children.

**Location: Zoom**

Trainer: Paula Schnicker-Johnson, Provider Services Coordinator & Quality Specialist

Hours: 2.0                      Cost: FREE



### ***Program for Infant Toddler Care***

Module 1, Social-Emotional Growth and Socialization, explores topics on social-emotional development in the first three years, temperaments of children and caregivers, socialization, guidance and discipline, environments, and gaining an understanding of children's behavior. Module 2, Group Care introduces special considerations in caring for infants and toddlers and six program policies that support the development of emotionally secure relationships and mental health in the group care setting. Module 3, Learning and Development, explores brain development, early learning and language development, and appropriate curriculum planning for infants and toddlers and Module 4, Culture, Families and Providers, focuses on culture and its implication for families and providers.

**This training will be offered as a series of eight (8) Zoom sessions.**

Thursday, August 22 <sup>nd</sup>	6:00-9:00pm
Thursday, August 29 <sup>th</sup>	6:00-9:00pm
Thursday, September 12 <sup>th</sup>	6:00-9:00pm
Thursday, September 19 <sup>th</sup>	6:00-9:00pm
Thursday, October 3 <sup>rd</sup>	6:00-9:00pm
Thursday, October 10 <sup>th</sup>	6:00-9:00pm
Thursday, November 7 <sup>th</sup>	6:00-9:00pm
Thursday, November 14 <sup>th</sup>	6:00-9:00pm

**This training can be taken for college credit or for training hours only.**

***All Zoom sessions must be attended to receive any credit, college credit or training hours.***

**Trainer: Jamie Nichols, Infant and Toddler Specialist**

**\*\*\*PLEASE contact Jamie Nichols at 618-244-2210, ext. 120 or [nicholsj@rlc.edu](mailto:nicholsj@rlc.edu) for more information on the process to register.\*\*\***

### ***Strengthening Business Practices***

The Strengthening Business Practices for Centers training addresses basic concepts in fiscal and operational management of child care programs. The purpose of this training is to strengthen childcare provider's foundational knowledge of fiscal terms, concepts, and practices. It encourages providers to realize the importance of fiscal planning to the sustainability of their business operations. It provides tips and best practices in fiscal, organizational, and financial goals and human resource documents in order to help break down the fiscal processes into manageable steps.

**This training will be offered as a series of seven (7) Zoom sessions.**

Tuesday, August 20 <sup>th</sup>	6-8pm
Tuesday, September 3 <sup>rd</sup>	6-8pm
Tuesday, September 17 <sup>th</sup>	6-8 pm
Tuesday, October 1st	6-8pm
Tuesday, October 15 <sup>th</sup>	6-8pm
Tuesday, October 29 <sup>th</sup>	6-8pm
Tuesday, November 12 <sup>th</sup>	6-8pm

**This training can be taken for college credit or for training hours only. College credit can only be given to those who reside in Project CHILD's service delivery area and/or Rend Lake College's district.**

***All Zoom sessions must be attended to receive any credit, college credit or in-service hours.***

**Trainer: Courtney Hatcher, Quality Specialist**

**\*\*\*PLEASE contact Courtney Hatcher at 618-244-2210, ext. 112 or [hatcher@rlc.edu](mailto:hatcher@rlc.edu) for more information on the process to register.\*\*\***

### ***Entities Offering Virtual Early Childhood Trainings***

National Association for the Education of Young Children

<https://www.naeyc.org/events/trainings-webinars>

NAEYC offers engaging, interactive and practical *online* modules that are self-paced and designed to fit your needs and schedules as *early childhood* educators. Some offer certificates of training and some do not. Fees range from \$0 to \$20 or more.

The Care Courses School, Inc.

<https://www.carecourses.com/PublicPages/Home.aspx>

Care Courses *online* professional development *training* classes for *early childhood* professionals, CDA classes and CDA renewal. Clock hours vary by course, as do the fees.

The Early Childhood Academy

<https://theearlychildhoodacademy.com/shop/>

Classes are self-study and can be completed at *your convenience*. Certificates are available for printing after passing the class quizzes. Fees vary from \$7 to \$15 per class.

The Illinois AfterSchool Network

<https://www.ianetwork.org/distance-learning-sessions/>

Training webinars are hosted by certified Illinois AfterSchool Network (IAN) trainers and provide certificates upon completion. Training is specific to those who care for school-age children. All webinars are free of charge.

The Illinois Network of Child Care Resource and Referral Agencies (INCCRRA)

<https://courses.inccrra.org/>

Gateways Registry Approved training, DCFS Licensing Required training, CCAP Provider training, ExceleRate Illinois Approved training, School-Age and Youth Development Level 1 training, and ECE Level 1 training are available here, along with a list of other Gateways Registry Approved training entities.

## Project CHILD Training Policies

- ✓ Scheduled trainings sponsored or co-sponsored by Project CHILD will be listed in the biannual publication, *Project CHILD Professional Development Opportunities*. As the need arises, information may be electronically advertised (email, Facebook, website) for special trainings or conferences as they are planned.
- ✓ Trainings from may be offered on the virtual platform, Zoom, or offered in the traditional face-to-face format.
- ✓ Please take the zoom tutorial before attending your first virtual training. Audio and video connection can easily be tested beforehand at [zoom.us/test](https://zoom.us/test).
- ✓ Full engagement is expected on zoom meeting/virtual training. Trainings will still include discussions, breakout groups, hands-on activities, etc. Full participation is expected just as in a face to face training.
- ✓ Each registrant will receive an email with zoom meeting link and password to join training. ***Please do not share this link or password with anyone or post on any social media sites.***
- ✓ A follow up survey/evaluation will be sent immediately following virtual training, if the link is not posted during the training. It is expected that these are completed and returned as part of the training participation. Certificates will be mailed upon completion of the survey/evaluation.
- ✓ Some virtual trainings may be recorded. You will be notified before recording begins.
- ✓ Training confirmation and/or cancelation notifications are handled via email. Please ensure that Project CHILD training staff has the most current email address for you on file.
- ✓ Participants must register and pay for all online training. Registration is available through the Registration Form (mailed or dropped off to us), through our website ([www.projectchild.net](http://www.projectchild.net)) and by calling the office and speaking to Paula. Please have your Gateways Member number as well as your preferred email address.
- ✓ Attendance must meet or exceed 3 registered participants for some trainings and 5 registered participants in many circumstances in order for the training to be held. Minimum participation is subject to Project CHILD's discretion.

- ✓ A training will be cancelled 2 days prior to the date if attendance is not sufficient and fees will be refunded.
- ✓ If a training is held, training fees will not be refunded, credited or transferred to another training, with the exception of CPR and First Aid.
- ✓ CPR and First Aid registration fees can be transferred a maximum of 1 time, if requested by the registrant within 3 days of the training date.
- ✓ For all trainings that require a fee, the fee must be paid no later than 2 days prior to the training date. Registration is accepted after the 2 day prior deadline; a \$5 late registration fee will be assessed and a certificate will not be received at the time of the training.
- ✓ Individuals may not attend a training in the place of a registered participant, without pre-registering themselves.
- ✓ All trainings have a minimum and a maximum number of participants and the number might vary depending on the training.
- ✓ Priority for registration is given to those who provide care in Project CHILD's service delivery area.
- ✓ All trainings meet the guidelines and are Gateways Registry approved.
- ✓ All trainings meet the Department of Children and Family Services requirements for in-service hours.

If you have questions regarding these policies or suggestions for training, please call 800-362-7257 or 618-244-2210, and speak with Tranae Brockhouse at extension 103 or Paula Schnicker-Johnson at extension 111.

## Virtual Meeting Etiquette

- » Please log on to zoom meeting/training/class 15 minutes prior to start time for audio and video check. Each participant will have their audio/video checked individually upon joining the meeting/training.
- » Please keep yourself muted when you are not speaking. You may be muted by training/meeting host if background noise becomes distracting to others in training.
- » Position your camera properly (focused at eye level) to help create a sense of engagement with other participants **and please keep camera/video on during the duration of the training.**
- » Trainers may send handouts, links, or request other materials be on hand during the training. Please have these open, ready and in front of you before the training begins.
- » Please take turns speaking. Use the hand raise feature when you want to comment or ask a question. Wait until your name is called and then speak.
- » Reduce distractions. Please move other devices (cell phone, tablet, etc) out of your reach. Avoid multi-tasking, add turn-off notifications on cell phones, close or minimize running apps.
- » Be mindful of your “airtime”. Wait time will be given for participant reflection and participants may be called upon to share their thoughts, ideas, etc.
- » Avoid the urge to always be clicking (surfing the internet, facebook, etc). Perhaps have a squeeze ball or fidget toy to keep your hands busy while your mind stays engaged in the training.
- » Please let the trainer and/or facilitator know if you need to step away. A message can be sent by private chat, or if available, use coffee or clock symbol.

Area Child Care Associations
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**Effingham Child Care Association** meets year round, on the first Monday of the month at 7pm. Contact Karen Torbeck at 618-349-6152 for more information.

**South East Illinois Child Care Association** meets monthly to provide training hours that meet DCFS licensing standards and share information about the early childhood field. Anyone that works with children is welcome to attend the meetings located in Dundas, Illinois. Contact Laura Sterchi at 618-843-1230 for more information.

**Southern Illinois Early Childhood Action Team (SIECAT)** promotes, supports and enhances the quality of early care and education for children and families in Southern Illinois. Members currently service over 4,000 children, representing ISBE Preschool for All, Head Start, child care programs and child care consultants. SIECAT meets virtually on the second Thursday of each month. Contact President Jill Andrews at 618-847-7102 for more information.

Project CHILD Staff
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<b>STAFF</b>	<b>EXTENSION</b>
Ashley Baldrige, Higher Education and Workforce Development Navigator	101
Lisa Bicanich, Financial Assistant (PDF)	121
Tranae Brockhouse, Director	103
Kathy Byars, CCAP Specialist	117
Kathy Carr, CCAP Specialist	105
Courtney Hatcher, Recruitment/Retainment and Quality Specialist	112
Trinda Heitmeyer, Data Specialist	101
Cary Hottes, CCAP Coordinator	118
Lori Irvin, CCAP Specialist	102
Cathi Jackson, CCAP Specialist	115
Kaira James, Health and Safety Coach	114
Jamie Nichols, Infant Toddler Child Care Specialist	120
Paula Schnicker-Johnson, Provider Services Coordinator and Quality Specialist	111
Lisa Tennyson, CCAP Specialist	107
Kaylie Williams, CCAP Specialist	113

<p align="center"><b>Project CHILD Closings</b></p> <ul style="list-style-type: none"> <li>• July 4<sup>th</sup> Independence Day</li> <li>• September 2<sup>nd</sup> Labor Day</li> <li>• October 14<sup>th</sup> Columbus Day</li> <li>• October 15<sup>th</sup> In-Service</li> <li>• November 11<sup>th</sup> Veterans Day</li> <li>• November 28<sup>rd</sup> Thanksgiving</li> <li>• November 29<sup>th</sup> Black Friday</li> <li>• December 25<sup>th</sup> Christmas Day</li> </ul>
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Want to be in the know?

Find Project CHILD on the web:

[www.projectchild.net](http://www.projectchild.net)



On FaceBook:

<https://www.facebook.com/CCRR.ProjectCHILD/>

and

<https://www.facebook.com/ProjectchildQualityConsultantTeam/>

**Project CHILD Registration Form**

Name \_\_\_\_\_

Gateways Registry ID \_\_\_\_\_ Birth Date \_\_\_\_\_

**Email address** \_\_\_\_\_

If you do not wish to receive emails from us, please indicate so here or contact us at johnsonp@rlc.edu.

County \_\_\_\_\_ Phone Number \_\_\_\_\_

**Cell Phone Number** \_\_\_\_\_

Child Care Facility \_\_\_\_\_

My program accepts IDHS Subsidy (CCAP): \_\_\_\_\_yes \_\_\_\_\_no

Please check one:

- \_\_\_\_\_ Family Child Care Owner
- \_\_\_\_\_ Family Child Care Staff
- \_\_\_\_\_ Child Care Center Teacher
- \_\_\_\_\_ Child Care Center Assistant Teacher
- \_\_\_\_\_ Child Care Center Director
- \_\_\_\_\_ Other

Length of time in position:

- \_\_\_\_\_ Less than 6 months
- \_\_\_\_\_ 6-12 months
- \_\_\_\_\_ 1-3 years
- \_\_\_\_\_ Over 3 years

I **primarily** work with:

- \_\_\_\_\_ Infants
- \_\_\_\_\_ Toddlers
- \_\_\_\_\_ Twos
- \_\_\_\_\_ Pre-School
- \_\_\_\_\_ School-Age
- \_\_\_\_\_ None

Please indicate the training(s) that you wish to register for by indicating the name of the training, date, location and fee. Enclose applicable fees and return this registration form so that it is **received** at the following address **no later than 2 days prior to the training.**

Please mail form and applicable registration fee(s) to:

**Project CHILD**  
**Attn: Paula Schnicker-Johnson**  
**PO Box 827**  
**Mt. Vernon, IL 62864**

Questions? Call 618-244-2210, ext. 111  
 Email: johnsonp@rlc.edu

Name of Training	Training Date	Training Location	Registration Fee